

## GENERAL ELECTION TO DELHI LEGISLATIVE ASSEMBLY, 2015

### PUBLIC NOTICE

#### SINGLE WINDOW SYSTEM FOR ISSUANCE OF PERMISSIONS DURING ELECTION PERIOD

It is hereby informed to all political parties, candidates and other concerned that 'Single Window System' has been setup in the office of all 09 District Election Officers (DEOs)/District Magistrates of Delhi, for receiving of applications and to issue permissions/decisions to the political parties and candidates for holding public meeting/rallies/processions/ use of loudspeaker and use of non-commercial/remote/uncontrolled airports/helipads etc. to facilitate during the elections period.

The procedure at 'Single Window System' will be as follows:-

- (a) The political party / candidate seeking permission has to apply to the ACP (permission)/ Permission Cell Incharge at single window in the office of the DEO/DM concerned at least 48 hours before the event along with details of Expenditure Plan in the prescribed format given in Annexure-16 of Compendium of Instructions on Election Expenditure Monitoring (January -2015) in accordance with the instructions of Election Commission of India.  
(b) A Political party/candidate may apply through an application for permission in respect of those events/rallies/processions etc. scheduled to be organised within 07 days of making the application (excluding the day of application).  
(c) Separate application has to be filed for more than one event on a particular day.  
(d) In case an event /rally/procession etc. is to be held in the area covering jurisdiction of more than one DEO/DM, then separate applications have to be filed to the ACP (Permission)/ Permission Cell Incharge in the office of concerned DEO/DM.
- Permission Cell Incharge after obtaining necessary clearance, if any, from other departments such as fire, local authorities, land owning agencies, DISCOMS (Electricity), Delhi Traffic Police etc. will issue the permission/decision to the political party/candidate within 36 hours of the receipt of application.
- The permission/decision to the applicant will be issued on "First Come First Serve" basis from the Single Window only.
- For usage of non-commercial /remote/uncontrolled airport/ helipads by the political party/ candidate, the application will have to be made to the concerned District Magistrate at least 24 hours before landing, mentioning the details of travel plan, place of landing in the district and names of passengers in the aircraft/helicopter.

**The permission for use of vehicles for election campaigning shall be granted by the concerned Returning officer (RO) of the Assembly Constituency.**

The above mentioned system / procedure shall remain in force with immediate effect and till the completion of election process.

**Following is the details of the Single Window of Districts: -**

Name of District	Address of the Single Window	Name of the ACP (Permission)/ Permission Cell Incharge	Mobile No.
North-West	O/o of the DEO (North-West), Room No. 25, Kanjhawala, Delhi-110081	Sh. Anjani Kumar Vashisth, ACP	9810909448
North-East	O/o of the DEO (North-East), F-Block, Nand Nagri, Delhi.	Sh. Jaswant Singh, Inspector	8750870792
South	O/o of the DEO (South), MB Road, Saket, New Delhi.	Sh. Diwan Chand Sharma, ACP	9810538714
Central	Auditorium, Happy School, opposite DC Office, 14 Daryaganj, New Delhi	Sh. J.K. Sharma, ACP	9810882869
South - West	O/o of the DEO (South-West), Old Terminal Tax Building, Kapashera, Delhi	Sh. Satish Kumar, Inspector	9810690523
North	1, Kirpa Narain Marg, Delhi	Sh. Ram Niwas, Inspector	9891556246
East	O/o DM (East), LM Bandh, Shashtri Nagar, Delhi	Sh. Rajbir Sharma, ACP	8750870685
New Delhi	12/3, Jam Nagar House, Shahjahan Road, New Delhi-110011	Sh. Ravi Kant, Inspector	9818927818
West	Room No. 3, Saryodya Kanya Vidhayalaya, Rampura, Delhi	Sh. Uddham Singh, Inspector	9971303654

Helpline No. (Toll free) 1800-111-400	Call Centre No. 1950	www.ceodelhi.gov.in	Facebook - Chief Electoral Officer Delhi
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**OFFICE OF THE CHIEF ELECTORAL OFFICER, DELHI**  
OLD ST. STEPHEN'S COLLEGE BUILDING, KASHMERE GATE, DELHI - 110 006

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