

ELECTION COMMISSION OF INDIA

NirvachanSadan, Ashok Road, New Delhi-110 001

No. 52/2021/SDR/VOL.I

Dated: 17th March, 2021

To,

The Chief Electoral Officers
Of all States/UTs

Subject: Statement of Postal Ballot – Formats -regarding.

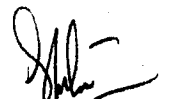
Sir/Madam,

I am directed to state that daily information regarding Postal Ballot to be issued or to be issued in the category of Absentee Voters, belonging to 80+, PwD, Essential Service and COVID19 suspect or affected voters on daily basis are required to be maintained by the Returning Officer. You are requested to obtain requisite information, in respect of the ongoing election, from the Returning Officer concerned (**Annexure I**) and furnish the same in compiled form in respect of entire State on **daily basis** in **Annexure II**.

2. Similarly, AC wise data of postal ballots issued/received to/from Service Voters and polling Staff may also be obtained from RO in the revised Statement as **Annexure III** and compiled state data be forwarded to the Commission in **Annexure IV**. (These statements supersede and replace the statements already sent vide the Commission's letter No. 52/2014-SDR dated 7th March, 2014)

3. **The information shall be sent to the Sr. Pr. Secretary/ Pr. Secretary/ Secretary of the concerned Territorial Zone in the Commission on daily basis.**

Yours faithfully,



(N. T. Bhutia)
Secretary

Annexure-I

Statement of Postal Ballots in the category of Absentee Voters received by RO

(To be kept with CEO)

Date:-

Name of State/UT.....

No. & Name of AC/PC.....

Name of District.....

Total Electors.....

Table-A

Sl.No.	Category	No. of electors in the category	Number of Form12D issued	Number of PB issued	Total Postal Ballots Received from absentee voters		Remarks
					Received on Date	Received cumulative till date	
1.	80+						
2.	PWD						
3.	Covid-19 suspect or affected voters	-					
Grand Total							

Contd....

Table-B

Sl.No.	Category	Number of Form12D issued	Number of PB issued	Total Postal Ballots Received at the facilitation centre		Remarks
				Received on Date	cumulative till date	
1.	Essential Services					
Grand Total						

Signature of RO

Annexure-II

Compiled Statement of Postal Ballots in the category of Absentee Voters

(To be sent to the Commission)

Date:-

Name of State/UT.....

Total No. of AC/PC.....

Total Electors.....

Sl.No.	Category	No. of electors in the category	Number of Form 12D issued	Number of PB issued	Total Postal Ballots Received from absentee voters	
					Received on Date	Received cumulative till date
1.	80+					
2.	PWD					
3.	Essential Services	-				
4.	Covid-19 suspect or affected voters	-				
Grand Total						

Signature of CEO

Annexure-III

Statement of Postal Ballots in the category of Polling Staff and Service Voters received by RO (To be kept with CEO)

Date:-

Name of State/UT.....

No. & Name of AC/PC.....

Name of District.....

Total Electors.....

Sl.No.	Category	No. of electors in the category	Number of PB issued		Total no. of Postal Ballots Received by RO	
					Received on Date	Received cumulative till date
1.	Service Voters					
2.	Polling Staff			Received from the facilitation centre		
				Received by Post		
Grand Total						

Signature of RO

Annexure-IV

**Compiled Statement of Postal Ballots other than of Absentee Voters received by RO
(To be sent to the Commission)**

Date:-

Name of State/UT.....

Total No. of AC/PC.....

Total Electors.....

Sl.No.	Category	No. of electors in the category	Number of PB issued		Total no. of Postal Ballots Received by RO	
					Received on Date	Received cumulative till date
1.	Service Voters					
2.	Polling Staff			Received from the facilitation centre		
				Received by Post		
Grand Total						

Signature of CEO