

# **PREVENTION OF SEXUAL HARASSMENT OF WOMEN AT THE WORKPLACE**

## **Complaint procedure:**

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Complaint regarding Sexual Harassment against women can be made either in paper form or by sending e-mail to the Presiding Officer, Internal Complaints Committee at her e-mail or office address given. The Act stipulates that aggrieved woman can make written complaint of sexual harassment at workplace to the ICC or to the LCC (in case a complaint is against the employer), within a period of three months from the date of incident and in case of a series of incidents, within a period of three months from the date of last incident. As per the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Rules, 2013, in case the aggrieved woman is unable to make a complaint on account of her physical incapacity, a complaint may be filed inter alia by her relative or friend or her co-worker or an officer of the National Commission for Woman or State Women's Commission or any person who has knowledge of the incident, with the written consent of the aggrieved woman.