

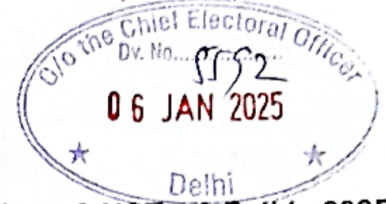


OFFICE OF THE COMMISSIONER OF POLICE, DELHI.
ELECTION CELL/PHQ, ROOM NO. 533, 5TH FLOOR, TOWER-II, NEW DELHI
POLICE HEADQUARTERS, JAI SINGH ROAD, NEW DELHI-01
Email ID- electioncellphqdp@gmail.com, Ph. No. 011-20818751/50

No. 434 /Election Cell/PHQ, dated New Delhi, the
 To

6/01/2025

The Deputy CEO (COE),
 O/o the CEO, Delhi,
 Old St. Stephen's College Building,
 Kashmiri Gate, Delhi.



Subject **General Election to Legislative Assembly of NCT of Delhi- 2025.**
Designation of Incharge of Permission Cell (Single Window).

Sir,

in continuation to PHQ's letter No. 20211/Election Cell/PHQ dated 13.12.2024, on the subject cited above, I am to enclose herewith updated list of ACsP designated as In-charge Permission Cell (Single Window) on the prescribed proforma.

Yours faithfully,

(RITU RAJ)ACP
 FOR DEPUTY COMMISSIONER OF POLICE:
 OPS. & ELECTION; DELHI.

Encls.: As above.

No. _____ /Election Cell (IV) /PHQ, dated New Delhi, the _____ /2025.

Copy alongwith list of ACsP designated as In-Charge, Permission Cell (Single Window) and ECI's instructions in Hand Book for Returning Officer-2023, forwarded for information and necessary action to :-

1. DCsP/ all District/Delhi/New Delhi
2. DCP/Traffic (HQ) and DCsP/Traffic (Ranges), Delhi/New Delhi.,
3. DCsP/Crime, Railway, Metro, Spl. Cell and Spl. Branch, Delhi/New Delhi.
4. SOs to Spl. CP/Crime (SPNO), Training (Nodal Officer-Training) Delhi/New Delhi for information.
5. SOs to Jt. CsP/Ranges, Armed Police (State CAPF Nodal Officer), Spl. Branch (Nodal Officer Social Media Monitoring & Cyber Crime), IFSO/Spl. Cell (Nodal Officer Election Expenditure Monitoring), Delhi/New Delhi for information.
6. SO to Joint CP/Election. Delhi for information.
7. SO to DCP/IT (Nodal Officer for Postal Ballot & SVEEP), Delhi for information.
8. SO to DCP/ Ops. & Election, Delhi for information.
9. Reader to ACP/E, Cell/PHQ, Delhi.

(RITU RAJ)ACP
 FOR DEPUTY COMMISSIONER OF POLICE:
 OPS. & ELECTION; DELHI.

Encls.: As above.

4162/24, CEO (COE)
 06/01/2025

Handwritten: 7.1.25

Handwritten: SO (kks) ... Forward to all DEDs cc to Sr. SA (IT)

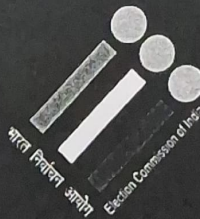
GE-DLA-2025-List of ACSP Designated as In-Charge, Permission Cell (Single Window)

Sl. No.	Name	Designation	Deptt./office address	Mobile No.	Email	Permission Cell (Single Window) of Election/Revenue District/CEO-HQ for which designated
1.	Sh. Rattan Pal	ACP	DIU/North District	9868557172	acp/diu-north-dl@nic.in	Central
2	Sh. Brijesh Namboori	ACP	East District	9811917994	brijesh.namboori@delhipolice.gov.in	East
3.	Smt. Sanghmitra	ACP	CAW Cell/SWD	7011858485	acp.cawcell.swd@gmail.com cawcell.swd@gmail.com	New Delhi
4.	Sh. Joginder Singh	ACP	DIU/OND	6828402312	acpdiu.outernorth@delhipolice.gov.in	North
5.	Sh. Subhash Chand	ACP	ACP/DIU/NED	6828401212	acpdiune2019@gmail.com	North-East
6.	Sh. Krishan Lal	ACP	ACP/HQ/RD	99996631613	acp-hq-rohini-dl@delhipolice.gov.in	North-West
7.	Sh. Gurdev Singh	ACP	ACP/OPS	7678360538	ACO-OPS- SHAHDARA@DELHIPOLICE.GOV.IN	Shahdara
8.	Sh. Subash Malik	ACP	ACP/DIU/South	99999024386	Subhashmalik19@delhipolice.gov.in	South
9.	Sh. Rajesh Dogra	ACP	MACT Cell/SED	9599951091	RK.DOGRAR70@DELHIPOLICE.GOV.IN	South East
10.	Sh. Jaldhari Meena	ACP	CAW Cell, Dwarka	8527026535	jaldhari.meena69@delhipolice.gov.in	South-West
11	Sh. Devender Kumar	ACP	PGWD	9968488783	acp-pg-dl@delhipolice.gov.in	West
12.	Sh. Sanjay Singh	ACP	ACP/Traffic Central District	8750871420	acpcdt11@gmail.com	CEO-HQ
13.	Sh. Ashok Kumar	ACP	ACP/Traffic West District	8750871419 8595803203	acpwwt16@gmail.com	

Edition - 2



HANDBOOK FOR RETURNING OFFICER 2023



भारत निर्वाचन आयोग
Election Commission of India
Nirvachan Sadan, Ashoka Road, New Delhi-110001
"No voter to be left behind"

Document No. : 324.6.EPS:HIB:016:2023

- copies of each such printed material) and the declaration obtained from the publisher as required under Section 127A (2) within three days of its printing.
- c. Impressing on them in clear terms that any violation of the provisions of Section 127A and the above directions of the Commission would be very seriously viewed and stern action, which may in appropriate cases include even the revocation of the license of the printing press under the relevant laws of the State, would be taken.
- 18.6.4 The Chief Electoral Officer shall do likewise in respect of the printing presses located at the State capitals.
- I. Before undertaking the printing of any election pamphlets or posters, etc., printer shall obtain from the publisher a declaration in terms of Section 127A (2) in the proforma prescribed by the Commission. This declaration shall be duly signed by the publisher and attested by two persons to whom the publisher is personally known. It should also be authenticated by the printer when it is forwarded to the Chief Electoral Officer or the District Magistrate, as the case may be.
- II. The printer shall furnish four (4) copies of the printed material, along with the declaration of the publisher, within three (3) days of the printing thereof. Along with such printed material and the declaration, the printer shall also furnish the information regarding number of copies of document printed and the price charged for such printing job. Such information shall be furnished by the printer, not collectively but separately, in respect of each election pamphlets, posters, etc., printed by him within three (3) days of the printing of each such document.
- 18.6.5 The Chief Electoral Officer and District Magistrate shall initiate prompt action for investigation forth with if any case of publication of election pamphlets, posters etc. in violation of the above-mentioned provisions of said section 127A and/or the Commission's above directions either comes or is brought to their notice. In all such cases prosecutions should be launched against the offenders most expeditiously and these cases should be pursued vigorously in the courts concerned. [*Please refer to Hon'ble Supreme Court of India observation in Rahim Khan vs Khurshed Ahmed and others (AIR 1975 SC 290)*].
- 18.6.6 If any officer who is responsible for the enforcement of the above provisions of law and the directions of the Commission is found to have failed in the due discharge of his duties in this regard, he will be liable to severe disciplinary action apart from any penal action that may be called for against him for breach of his official duty.
- 18.6.7 Hoardings, flex boards etc. containing any election related advertisement shall be treated as coming within the purview of "poster" as defined under Section 127A. The requirement for giving the name and address of the publisher should be followed in the case of hoarding, flex board including on hoardings of photos of party leaders.
- 18.6.8 In terms of directions of the Commission in the case of hoarding, flex board etc. prior permission is required to be obtained from the owner of the property before displaying them. In case of such materials whether in public place or private premises, the party/ candidate concerned has to give information to the Returning Officer as per format attached with the Commission's latest instructions along with two photographs of such hoardings/flex boards.

✓ 18.7 SINGLE WINDOW SYSTEM

Instructions regarding Single Window system using the online platform- Suvidha for public meetings/ rallies/ Procession, use of loud speakers and use of vehicles for election campaigning as well as use of non-commercial / remote / uncontrolled airports / helipads.

- ✓ 18.7.1 The Commission has directed that all applications seeking permissions through its platform 'Suvidha' shall have to be disposed of within 24 hours in the offices of the District Election Officer/Returning Officer of the parliamentary/assembly constituency to grant permissions to the political parties and candidates for:
- I. Usage of non-commercial/remote/uncontrolled airports/helipads
- II. Organizing public meetings/rallies/processions, use of loudspeakers, and

III. Use of vehicles for election campaigning.

- ✓ 18.7.2 All DEOs/ROs shall set up and operationalize Single Window/Permission Cell in their offices, which will be equipped with necessary infrastructure such as photocopier machine, scanner, computer, telephone etc. and dedicated staff who will provide photocopies of applications received by Permission Cell in charge, to various Nodal Officers of other departments present in the office of the Returning Officer for prompt action at their end with regard to obtaining specific clearances from their respective department.
- ✓ 18.7.3 SSP/SP or equivalent level officer of different designations of district shall designate one officer of the rank of DSP as Permission Cell In-charge for each RO office who shall camp in the office premises of the DEO/RO.
- ✓ 18.7.4 The political party/candidate seeking permission has to apply to the Permission Cell In charge in the office of the Returning Officer concerned at least 48 hours before the event along with details of expenditure plan in the prescribed format - Annexure - D1 given in the latest Compendium of Instructions on Election Expenditure Monitoring.
- ✓ 18.7.5 A political party/candidate may apply through an application for permission in respect of those events/rallies/processions scheduled to be organized within 7 days of making the applications.
- ✓ 18.7.6 Separate application has to be filed for more than one event for a particular day.