

ELECTION COMMISSION OF INDIA

NIRVACHAN SADAN, ASHOKA ROAD, NEW DELHI-110001.

No. 464/INST/2014-EPS

10217/CEO
20/3/14

Dated: 19th March, 2014

To

1. The Chief Secretaries of all States/UTs.
2. The Chief Electoral Officers of all States/UTs.

Subject: Travel by Air – General Election, 2014 - regarding.



Sir/Madam,

It has come to notice of the Commission that officers who are required to travel by air in connection with election related work, face difficulties in booking their tickets only through the Public Carrier i.e. Air India due to unavailability of seats as per desired time schedule. This sometimes leads to delay in discharge of duties associated with election related work and hampers the work to a great extent.

Taking this into account, the Commission has directed that all such officers who are entitled to travel by air and are required to travel on a short notice in connection with election related work should be allowed to travel in any of the airlines, as per their entitled class.

The Commission desires that in case of exigency of work the officers who are entitled to travel by air should not be insisted upon to travel by Air India only.

Yours faithfully,

(Sumit Mukherjee)
Secretary

33/EO(A)
5/03/14

44/EO(P&D)
26/3/14

477/ACCO
22-3-14

3377/JT CEO
23/3/2014

Recd. CEO/inst
M. V. Sub

1. Adml. CEO
2. JT-CEO
3. Dy. CEO

As per

DA [Signature]
20/3

(1) Adml. hie

(2) EO/inst

26/3/14

(Adml. hie)

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No.F.20/19/2013/AC/USFA/ 72
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
FINANCE (ACCOUNTS) DEPARTMENT
4th Level: 'A' Wing: Delhi Secretariat: New Delhi.

Dated: 20.3.2014

OFFICE MEMORANDUM

Sub: Lok Sabha Election -2014 – Travelling Allowance to the employees of Delhi Govt. / Central Govt./Autonomous Bodies etc. detailed on Election Duty.

In pursuance of Election Commission's Order no.218/4/96/PLN-IV dated 9-2-1996(Copy enclosed) and no.458/4/1996/PS-IV/Vol.1 dated 20-05-1996(Copy enclosed), it has been decided that staff deputed on Election duty may be paid TA/DA as may be admissible under the TA Rules applicable to them (in case no conveyance facility are made available) in respect of Officers / Officials of Delhi Govt. / Central Govt./Autonomous Bodies etc by the concerned department during Lok Sabha Election -2014. The payment of TA is subject to the condition that the journey shall be verified by the concerned RO/ARO or the officer deputed for this purpose.

All the concerned Heads of Office and DDOs are requested to take prompt action in the light of the instructions of the Election Commission of India.

A copy of sanction order should be endorsed to the Chief Electoral Officer, Delhi for information and record.

786/EO(A)
22/03/14

2400/AC/CCOM
21/3/14

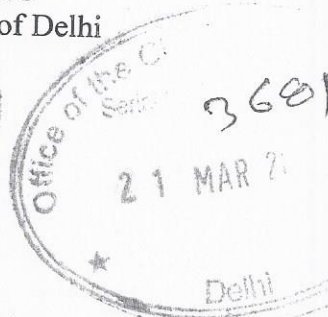
Accd. G.O (New)
M

Alka Diwan
20.3.14
(Alka Diwan)
Spl. Secretary (Finance)

Copy to :

1. All Ministries/Department of the Govt. of India.
2. All department of Delhi Govt./Autonomous Bodies
3. Principal Accounts Office / All PAOs
4. The Chief Electoral Officer, Govt. of Delhi
5. Web site.

EO (Admin)
AO



Re circulate to all ROs Model officers also to be uploaded on e-gate

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ITEM NO. 37

Election Commission's Order No. 218/4/96/PLN-IV dated 09.02.1996.

Subject: Payment of 100% T.A/D.A as advance to persons put on election duty

Order

At every general election, lakh of public servants will be on election duty. The Commission has been receiving a large number of complaints that the TA/DA admissible to the public servants put on election duty is not paid in time and unduly delayed. This leads not only to financial hardship to the individuals put on election duty but also generates resentment against election duty.

2. The Election Commission of India has carefully considered this issue and directs as follows:

2.1 All persons put on election duty should be paid as far as possible, 100% of the TA/DA admissible to them immediately within 24 hours of the completion of their duty.

2.2 If any State/Union Territory has adopted the practice of paying the 100% TA/DA as advance to the persons put on election duty, the practice may be continued.

2.3 In these States where it is not possible to pay 100% TA/DA to persons put on election duty either within 24 hours of the completion of the duty or as advance as directed at paras 2.1 and/or 2.2 above, they may continue with the existing practice of payment of 80% of the TA/DA as advance and the balance shall be paid within 30 days of the completion of the election.

2.4 The District Election Officers/Returning Officers will be personally responsible for ensuring the payment as directed above.

2.5 The District Election Officers/Returning Officers, as the case may be, shall at the time of putting Officers/Officials on election duty direct the drawing and disbursing officers concerned to draw the amount calculated as being due to the persons put on election duty and disburse the same under proper acknowledgment either within 24 hours of performance of the duty as mentioned in para 2.1 above or as advance as mentioned in para 2.2 and 2.3 above.

2.6 The Drawing and Disbursement Officer shall not wait for any specific request from the officers appointed for election related duty for drawing the advance, but shall treat the appointment order issued by the District Election Officer/Returning Officer itself as the proof and request on behalf of the officers/officials concerned.

2.7 District Election Officers/Returning Officers are directed to call a meeting of the Heads of the Departments and Drawing and Disbursement Officers and make it clear to them well in time before the duties commence that prompt payment of TA/DA as

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mentioned in para 2.1 or 2.2 or 2.3 above is an absolutely essential part of the election related work and omissions are not acceptable.

2.8 If, after receipt of advance amount as mentioned in para 2.2 or 2.3 above, any official, for any reason whatsoever, does not find it possible to perform the official duty assigned to him, he shall forthwith return the amount so paid and obtain a receipt therefor.

3. The above directions are in supersession of the Order, dated 06-05-1994 issued by the Commission and shall be complied with without exception. These will be standing instructions for all general/bye- elections.

4. The Chief Electoral Officers shall bring the above directions to the notice of all District-Election Officers/Returning Officers in the State/Union Territory.

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ITEM NO. 142

Election Commission's letter, No. 458/4/96/PS-IV/Vol-I, dated 20th May, 1996, and the Chief Electoral Officers of All States/Union Territories.

Subject:- Fixation of minimum rate of remuneration for payment to staff deployed on counting duty and provision of minimum facilities-Regarding.

Sir/Madam,

I am directed to say that some Chief Electoral Officers have sought clarifications on various points relating to payment of remuneration and provision of packed lunch etc. to the polling/counting personnel as contained in commission's letter No. 458/4/96-PS-IV dated 14th March, 1996.

2. The points are clarified as under:

2.1 Remuneration for attending training classes:

In case training classes are held on different days, not being consecutive days, the rates of remuneration may be calculated separately for each training class. The staff attending training classes may also be paid Train/Bus fare as may be admissible under the T.A. rules applicable to them, in case no conveyance facilities are made available.

2.2 Provision of packed lunch and/or light refreshment or cash payment in lieu thereof:

Packed lunch or cash payment of Rs.50/- in lieu thereof, should be given for poll duty. For counting duty, as many lunch/dinner (or Rs. 50/-) each in lieu thereof, as may be necessary depending on the duration of the counting should be given. Police personnel may be allowed this facility, if they are a part of polling party/counting staff.

2.3 Debiting of T.A.: The chief electoral officer may, in consultation with the State government, decide whether the expenditure on travelling allowance will be borne by the Election Department or the parent department of the official deployed on poll/counting duty taking into account the prevalent practice.

3. The rates specified in commission's letter dated 14/3/96 referred to in para 1 above for payment of remuneration and for provision of packed lunch etc. or payment in cash in lieu thereof are the minimum rates and the commission will have no objection if any State/Union Territory makes payment at a higher rate.

4. This disposes of the reference received from the chief Electoral officers of the States/Union Territories of (1) Andhra Pradesh, (2) Himachal Pradesh, (3) Maharashtra, (4) Orissa, (5) Chandigarh and (6) N.C.T. of Delhi.

5. Kindly acknowledge the receipt of this letter.

By Camp Bag/Speed Post

ELECTION COMMISSION OF INDIA

NIRVACHAN SADAN, ASHOKA ROAD, NEW DELHI-110001.

No.78/2014/EPS

Dated: 18th March, 2014

To
10/15/CEO
20/3/14

1. The Chief Secretaries to the Government of All States/Union Territories.
2. The Chief Electoral Officers of All States/Union Territories
3. The Secretary to the Govt. of India, M/o Personnel Public Grievances & Pensions, Department of Personnel and Training, North Block, New Delhi.

385
ECI
20 MAR 2014

Subject : General Elections to the Lok Sabha, 2014 and General Election to the Legislative Assemblies of Andhra Pradesh, Odisha, Sikkim and Arunachal Pradesh and Bye Elections to fill the clear vacancies in Assembly Constituencies of various States – Grant of Paid Holiday – Regarding.

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Sir/Madam,

I am directed to invite your attention to Section 135B of the Representation of the People Act, 1951 which provides for the grant of paid holiday to the employees on the day of poll. The Section 135B is reproduced below:-

"135B. Grant of paid holiday to employees on the day of poll.

(i) Every person employed in any business trade, industrial undertaking or any other establishment and entitled to vote at election to the House of the People or the Legislative Assembly of a State shall, on the day of poll, be granted a holiday.

(ii) No deduction or abatement of the wages of any such person shall be made on account of a holiday having been granted in accordance with sub-section (i) and if such person is employed on the basis that he would not ordinarily receive wages for such a day, he shall nonetheless be paid for such day the wages he would have drawn had not a holiday been granted to him on that day.

Accd. (10/15/14)

EO(A)

20/3/14
20/3/14

25/10/EO(A)
21/3/14

21/3

21/2

21/3

(iii) If an employer contravenes the provisions of sub-section (1) or sub-section (2), then such employer shall be punishable with fine, which may extend to five hundred rupees.

(iv) This section shall not apply to any elector whose absence may cause danger or substantial loss in respect of the employment in which he is engaged."

2. The above provisions require that all establishments and shops including those which work on shift basis shall be closed on the day of poll in the Constituency where a General/bye-election is to be held. However, there may be cases where a person is ordinarily resident of the Constituency and registered as an elector, may be serving/employed in an industrial undertaking or an establishment located outside the Constituency having a general/bye-election. It is clarified that in such a situation, even those electors including casual workers working outside the constituency concerned would be entitled to the benefit of a paid holiday extended under Section 135B(1) of the Representation of the People Act, 1951.

3. The daily wage/casual workers are also entitled for a holiday and wages on poll day as provided in Section 135B of the R.P. Act, 1951.

4. The Commission desires that suitable instructions should be issued to all concerned and a copy thereof be endorsed to the Commission, for information and record.

5. The receipt of this letter may please be acknowledged.

Yours faithfully



(Sumit Mukherjee)
Secretary

Copy to concerned Zonal Sections