

MOST URGENT

OFFICE OF THE CHIEF ELECTORAL OFFICER, DELHI
OLD ST. STEPHEN'S COLLEGE BUILDING,
KASHMERE GARE, DELHI-06.

F.No.103(S/Post/EPIC/VREC/CEO/2011-12/ 30897 - 31069

Dated: 22.5.2014

To

The District Election Officer,
All Nine Districts,
Govt. of NCT of Delhi,
Delhi.

Sub:- Delivery of Elector's Photo Identity Card (EPIC) through Speed Posts under the scheme of 'Book Now Pay Later' (BNPL) for Speed Post Services of the Department of Post, Govt. of India.

Madam/Sir,

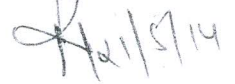
In continuation of this office letter of even no. dated 01.01.2014 in which it was communicated that henceforth the EPIC of the enrolled voters will be delivered through Speed Post of Indian Postal Department only, unless the applicant has given in writing that the same be delivered through BLO or in person (copy enclosed). In this regard the following action should be taken by the District Election Officers to implement the scheme immediately:-

1. To enter into an agreement at Election District Level for all voter centers falling in their jurisdiction with the Postal Authorities of the area (the copy of the specimen of application and agreement is enclosed).
2. To procure the window envelopes of size 9" x 4" in quality of paper of 80 GSM of light gray colour (sample enclosed). The envelope to be strictly as per given specifications to maintain uniformity in Delhi.
3. To direct all EROs/AEROs of Voter Centre under their jurisdiction for dispatching of EPICs through speed post using "EPIC Delivery System" software module at AERO's login by following the procedure detailed vide letter dated 28.02.2014 of Jt. CEO (copy enclosed). A covering letter to be generated from the said module for enclosing along with EPIC at the time of delivery. (copy enclosed for reference).
4. To issue directions to the concerned Postal Authorities to collect the EPICs from all the Voter Centers under their jurisdiction on daily basis and to ensure delivery of EPIC as "Address Specific" within the time frame of Postal Department under proper acknowledgment.

All District Election Officers are also requested to make payment for speed post charges in respect of the Voter Centers under their jurisdiction to the Postal Authorities after due verification from the AEROs of the concerned Voter Centres within 30 days of submission of bills.

This issues with the approval of CEO, Delhi.

Yours faithfully,



(RAJESH GOYAL)

JOINT ELECTORAL OFFICER

Encl:

1. Letter dated 01/01/2014.
2. Copy of specimen of application and agreement.
3. Sample of window envelope (size 9" x 4")
4. Letter dated 28/02/2014.
5. Sample of covering letter to be generated for enclosing with EPIC at the time of delivery.

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Copy to:-

1. ALL EROs of 70 Assembly constituencies
2. Director(SP), Delhi Postal Circle, Department of Post, meghdoot Bhawan, New Delhi.
3. Assistant Postmaster General (BD), Business Development & Marketing Group, Delhi Postal Circle, Meghdoot Bhawan, New Delhi with the request to direct the concerned Area Postal Authority to enter into an agreement with concerned District Election Officer for the said scheme. A list of 09 DEOs of Delhi with office address and contract details are enclosed herewith with reference to your letter dated 7.4.2014. Postal Authorities may also depute Nodal Officer for each 09 Election District for better coordination.
4. SDMs of all nine District Election Offices, Govt of NCT of Delhi.
5. All Election Officers at Head Quarter.
6. All AEROs of 70 Assembly Constituencies.
7. System Analyst/programmer CMC, O/o of CEO Delhi.
8. Sh. S.K. Dhingra, General Manager, M/s CMC Limited, A-61/A, 2nd Floor, Sector 63, Noida-201301.
9. Accounts Officer, O/o CEO, Delhi.
10. CA to CEO, Delhi.
11. PA to Addl. CEO (VM/NB)/Jt. CEO/Dy. CEO.
12. Guard File.



(RAJESH GOYAL)

JOINT CHIEF ELECTORAL OFFICER