

No. F. 1/1/2020-21/Fin(B)/Part-II/1328-1336  
Govt. of NCT of Delhi  
Finance (Budget) Department

4<sup>th</sup> Level, 'A' Wing, Delhi Secretariat,  
New Delhi 110002  
Dated: 08/09/2020

**ORDER**

**Subject: Expenditure Management and Rationalization of Expenditure – COVID-19 outbreaks.**

The office order of even no dated 01.09.2020 issued by Finance (Budget) Department on the above subject **stands withdrawn with immediate effect.**

2. In supersession of all previous Orders issued by Finance (Budget) Department on the above cited subject, it has now been decided that all the Administrative Secretaries / HoDs are authorised to incur expenditure as per the guidelines stipulated below within the overall ambit of the Finance Department OM dated 07.08.2019 relating to Delegation of Financial Powers.

- i. Expenditure relating to Salaries and all allowances (including arrears), Medical Reimbursement, Security & Sanitation, Electricity and Water Supply, Telephone, Postage Charges, POL, Maintenance of Staff Car, Reimbursement for Newspapers, and Purchase of Stationery & petty expenses, and other essential expenditure required for running of day to day function of the Department.
- ii. Payment of Pension to the Senior Citizen and Widows, Unemployment Allowances to Disabled Persons and payments relating to immediate assistance to the bereaved family members under Delhi Family Benefits Scheme.
- iii. Payment of Bills of Counsels of Government of Delhi including Panel Counsels.
- iv. All expenditure related to Directorate of Information and Publicity.
- v. Laundry and Kitchen related expenditure of all Hospitals.

3. Administrative Secretary of the Department concerned will continue to remain authorized to incur COVID-19 related expenditure, for which prior concurrence of the Finance Department is required in terms of Finance Department OM dated 7/8/2019 without referring the proposal to the Finance Department as per Order No.F(23)/Fin.(Estt.-III/2016/504-521 dated 24/3/2020

4. All proposals relating to release of Grant-in-Aid, **including** those Grant-in-Aid proposals where authorization was earlier delegated to the Departments, shall however continue to be sent to Finance Department for concurrence.



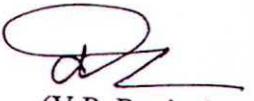
5. Considering the current position of resources and for better cash management, for all expenditure other than above and,

(a) having **financial implication upto Rs.1 Crore**: the Departments will take necessary relaxation before incurring the expenditure from Finance Department.

(b). having implication of **more than Rs. 1 Crore**, Department will take necessary relaxation from the **Council of Ministers** before incurring expenditure.

6. This Order shall remain valid upto 30<sup>th</sup> September 2020.

7. This issues with the approval of Hon'ble Deputy Chief Minister/ Finance Minister.

  
(V.P. Ranjan)  
Joint Secretary (Budget)

No. F. 1/1/2020-21/Fin(B)/Part-II/ 1328- 1336

**Dated: 08/09/2020**

Copy forwarded for information and necessary action to:

1. All Pr. Secretaries/Secretaries/ Head of Departments, Govt. of NCT of Delhi
2. The Secretary to Deputy Chief Minister/Finance Minister, Govt. of NCT of Delhi.
3. The O.S.D. to Chief Secretary, Govt. of NCT of Delhi.
4. The Special Secretary (Finance), Govt. of NCT of Delhi
5. The Director, Planning Department, GNCTD
6. The Controller of Accounts, Pr. Accounts Office, Govt of NCT of Delhi.
7. The Joint Secretary (Accounts), Govt. of NCT of Delhi
8. The Deputy Secretaries Finance (I / II / III / IV), Govt. of NCT of Delhi.
9. Website of FD/ Guard file.