

OFFICE OF THE CHIEF ELECTORAL OFFICER, DELHI
OLD ST. STEPHEN'S COLLEGE BUILDING, KASHMERE GATE, DELHI – 110006
E-mail: ceo_delhi@eci.gov.in Phone : 011-23988865

No. F.CEO/CT/547/2013-2014/191

Dated: 05.01.2016

**NOTICE INVITING TENDER FOR PURCHASE OF STATIONARY/STORE/COMPUTER &
PRINTER CONSUMABLES**

Online tenders are invited for the supply of stationery/store and Computer Consumable items as per schedule given below for one year . Prescribed tender forms along-with detailed terms and conditions for the tender(s) can be downloaded from the website <https://govtprocurement.delhi.gov.in> free of cost as per details mentioned as under:-

The Schedule of tender is as under:-

SCHEDULE OF TENDER	
Tender Enquiry No.	2015_CEO_96398_1
Name of the Tender	Purchase of stationary/store/ Computer & printer consumables
Estimated Annual value of the work	Rs.15,00,000/-
Date of Release of Tender through e-procurement solution	5 st January, 2016
Pre-bid meeting/conference	11 th January , 2016 at 3.00 PM
Last date for submission of online tender	27 th January 2016 till 1.00 PM
Earnest Money Deposit	Rs.30,000/- (Rs. thirty thousand only)
Last date of submission of EMD	27 th January 2016 till 1.00 PM
Date of opening of technical bid	27 th January 2016 at 3.00 PM
Date of opening of Financial bid	28 th January 2016 at 3.00PM

The Tender document can be downloaded from the website <https://govtprocurement.delhi.gov.in> and CEO Delhi's Website www.ceodelhi.gov.in

ELECTION OFFICER (P&I CELL)
OFFICE OF THE CEO, DELHI
Old St. Stephens' College Building,
Kashmere Gate, Delhi

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No. F.CEO/CT/547/2013-2014/

Dated:

Terms & Conditions for e-tendering for procurement of Stationary/general store items and Computer and printer consumables required for Office of the Chief Electoral Officer, Delhi for one year

Online Tenders through Delhi Government's e-procurement platform are invited for the purchase of Stationery/general store items and Computer consumables mentioned in the attached list for one year (Annexure-B). The tender must be submitted online on the website <https://govtprocurement.delhi.gov.in> before last date & time of submission of tender i.e. 27th January 2016 up-to 1:00 P.M.

TERMS AND CONDITIONS

1. The rates must be quoted only for the reputed brand items and should be clear in all respect.
2. The rates quoted for all the branded items should not be more than MRP in any case.
3. The Bidder should submit online Technical bid and Financial bid.
4. The Bidder should submit the tender in following two bids:
 - A. **Technical Bid** - It should contain the documents mentioned in clause 6 of tender documents .
 - B. **Financial Bid** - should have only prices/rates quoted by the tenderers.
5. The bidder shall have an experience and past performance of similar contracts for last three years in Govt. Departments/PSUs/Automatous bodies of State/Central Government. Copies of supply orders should be submitted along with the tender.
6. The bidder should submit the following documents as Technical Bid along-with tender, failing which the tender will not be entertained/considered:-
 - A. An earnest Money of Rs.30,000/- (Rs thirty thousand only) in the form of Account Payee Pay Order/ Demand Draft/ Fixed Deposit Receipt/ Bank Guarantee in favour of Chief Electoral Officer, Delhi. Earnest money will not be accepted in form of cash / money order. The bid security shall remain valid for a period of three months. The EMD must be submitted physically in P & I Cell of this office before the last date and time of submission of tender.

- B. The firm should be registered with Sales Tax Deptt./Trade and Taxes Deptt., Govt. of NCT of Delhi and should also provide a copy of Sales Tax Registration/VAT/TIN Registration Certificate.
- C. Audited balance sheet for preceding three financial years showing average annual turnover of Rs,4,50,000/- (Rupees four lacs fifty thousand) & above in each financial year from supply of stationary/general store items and Computer and printer consumables, duly authenticated by a registered Chartered Accountant.
- D. An undertaking that their firm/agency has not been black listed by any Govt./Authority/Department/Autonomous Body of State/Central Govt.
- E. List of samples submitted by the firm, which should be in strict accordance to the Sl. Nos. of list of items mentioned in tender form. (Must be submitted physically in P&I Cell before last date & time of submission of tender i.e. 27th January, 2016 upto 1:00 P.M.)
7. The tender must be submitted online on the website <https://govtprocurement.delhi.gov.in> before last date & time of submission of tender i.e. 27th January 2016 up-to 1:00 P.M.. Tenders will not be accepted if sent by post or any other medium, under any circumstances. Technical Bid of all the bidders will be opened online on the same day i.e., on 27th January 2016 at 3.00 pm in the chamber of Addl. CEO , Delhi Old St. Stephen's College Building, Kashmere Gate, Delhi in the presence of bidders or their authorized representatives, who wish to be present on the occasion.
8. The individual signing the tender form or any document forming part of the tender on behalf of Proprietor/Company/firm shall be responsible to produce an authenticated copy of the resolution passed by the Company, or Power of Attorney duly executed in his favour stating that he has the authority to bind other such persons of the firm as the case may be in all matters pertaining to the tender including the arbitration clauses. If subsequently, the person so signing fails to provide the said copy of resolution passed or Power of Attorney within a reasonable time, the Government, without prejudice to other civil and criminal remedies may cancel the tender and hold the signatory liable for all costs and damages. In case of registered or unregistered Partnership firm, all the partners should sign the tender. In case any person signs the agreement on behalf of any limited company or firm, he will produce letter of authority/resolution passed by the company empowering him to sign the agreement on behalf of the company or firm.
9. Each and every document up-loaded along-with tender should be signed by the Prop./Partner/Authorized signatory (in case Pvt. Ltd. firm) and same should be up-loaded along-with tender.

10. Any person who is in Government service or an employee of the Department should not be made a partner to the tenderer by the tenderer directly or indirectly in any manner whatsoever.
11. The samples of the items marked as (*), as per specification, should also be deposited in sealed bag duly super-scribed "SAMPLES OF STATIONERY/GENERAL ITEMS" on 27th January 2016 up-to 1:00 pm at Room No.- 7, Old St. Stephen's College Building, Kashmere Gate, Delhi and a list of samples provided should also be given separately. The approval/selection of items shall be on the basis of their samples.
12. The rates quoted should be inclusive of all Taxes/levies/duties / cartage charge except Sales Tax. The Sales tax shall be paid as per Government rules.
13. The Bidder should quote only one rate for one item as per the specification. In case, if quoted more than one rates for one item, the rate of such items shall not be considered.
14. The Purchase Committee nominated by the Competent Authority to assess eligibility will carry out the evaluation of the bids.
15. The rates shall be valid for one-year with effect from the date of acceptance of the tender and may be extendable, if required, by mutual agreement.
16. Successful bidders will have to submit Performance Security in the form of Account Payee Demand Draft/Fixed Deposit Receipt/Bank Guarantee from a commercial bank in favour of, DDO, Office of Chief Electoral Officer, Delhi, along-with a signed contract/agreement on Stamp paper of Rs.100/- (paid by tenderer) within 07 days from the date of finalization of the tender to supply the approved items at the approved rates up to the validity of tender. The performance security would be 10% of the expected annual purchases to be made by this department for their approved items. The earnest money deposit submitted along-with tender document will be returned by the department on receipt of said performance security and duly signed agreement for supply of approved goods. The performance guarantee shall remain valid for a period of sixty days beyond the date of completion of all contractual obligation of the supplier including warranty obligations.
17. The supply shall have to be made within a week from the date of receipt of the supply order or as desired in the order, failing which Performance Security submitted by the firm shall be forfeited.
18. The supply, if found not as per approved sample or deficient due to any other reason, shall be rejected at once without assigning any reason and will have to be removed/replaced immediately. In case of failure, these goods can be disposed of by the Department and no claim for the same shall be entertained. In addition to above, the Performance Security Deposit shall also be forfeited.

19. The delivery of goods shall have to be made at the above given address of this Department or as directed by this Department without any extra charges. No incidental charges/or cartage will be paid by the Deptt.
20. The Department reserves the right to cancel the tender or to withhold payment in the event of non-commencement or unsatisfactory performance by the bidder. In such eventuality, the Department further reserves the right to get the work done from open market at the cost of the contractor. Tenderer will be black listed by the Government for a period of four years to participate in any type of tender & his security money shall also be forfeited.
21. If any information furnished by tenderer is found to be concealed/ incorrect or false at any time, the tender will be liable to be terminated without any notice and the security deposit is liable to be forfeited.
22. The Department reserves the right to terminate the tender without assigning any reason by giving the tenderer one calendar month's notice of its intention to do so and on the expiry of the said period of notice, the contract shall come to an end without prejudice to any right or remedy.
23. The tenderer shall indemnify the Department against all damages/charges and expenses for which the Government may be held liable or pay on account of the negligence of the tenderer or his servants or any person under his control whether in respect of accident, injury to the person or damages to the property of any member of the public or any person or in executing the work or otherwise and against all damages and demands thereof.
24. In the event of any dispute arising out in connection with the interpretation of any clause in the terms & condition of the tender agreement, or otherwise the matter shall be referred to the Arbitrator appointed by the Chief Secretary, Government of National Capital Territory of Delhi. The Courts at Delhi/New Delhi shall have the jurisdiction in connection with any dispute/litigation arising out of this tender.
25. Willing Agencies/firms are requested to visit website <https://govtprocurement.delhi.gov.in> for detail information and may inquire at Phone No.23988865 or 23994417 for any clarification.
26. The approved rates shall be valid for one year with effect from the date of acceptance of the tender and work order can be given in more than one installment instead of one consolidated work order.
27. The numbers of items shown in the list may vary according to the actual demand of the department/organization.

28. The department reserves the right to accept or reject any or all quotations without assigning any reasons.

ELECTION OFFICER (P&I)

All the terms & conditions (Sl. No. 1 to 28) are accepted and binding on me/us.

(Signature of the Tenderer)
(Rubber seal)

OFFICE OF THE CHIEF ELECTORAL OFFICER, DELHI
OLD ST. STEPHEN'S COLLEGE BUILDING, KASHMERE GATE, DELHI – 110006
E-mail: ceo_delhi@eci.gov.in Phone : 011-23988865

PERFORMA FOR TECHNICAL BID FOR PURCHASE OF STATIONARY/STORE ITEMS
/COMPUTER & PRINTER CONSUMABLES

1. Name of the firm : _____
2. Address : _____

3. Name & Address of Prop/ Partner /Auth. Signatory (in case P. Lt.firm) : _____

4. Contact numbers : _____

Sr. No	Name of desired documents	Whether copy of desired certificate / document are enclosed /uploaded
1	Self –attested copy of the PAN card	Yes/No
2	Self –attested copy of the TAN issued by the Income Tax Department	Yes/No
3	Self- attested copy of valid VAT Registration Number	Yes/No
4	Self- attested copy of valid TIN Registration Number	Yes/No
5	Bid security deposit of Rs.30,000/- in favour of Chief Electoral Officer, Delhi (PO/DD/FDR/BG No. _____ date _____ drawn on _____)	Yes/No
6	Audited Balance Sheet showing Annual average turnover of the last three financial years as per clause 6(c) of NIT	Yes/No
7	Undertaking that the firm/agency is not declared black listed by any Govt./authority/ Department / Autonomous body of state/central Govt. (as per clause 6(d) of NIT)	Yes/No
8	List of samples	Yes/No
9	Letter of authorized signatory	Yes/No
10	Experience & Past performance on similar contract for last three years in Govt. department/PSU/autonomous body of State/Central Govt.	Yes/No

All documents /annexure uploaded /submitted in Technical and Financial Bid should be duly signed and stamped by authorized signatory of bidder

Signature of Bidder
(Rubber seal)
Name of the bidder

ANNEXURE-B

OFFICE OF THE CHIEF ELECTORAL OFFICER, DELHI
OLD ST. STEPHEN'S COLLEGE BUILDING, KASHMERE GATE, DELHI – 110006
E-mail: ceo_delhi@eci.gov.in Phone : 011-23988865

Financial /Price Bid

STATIONARY ITEMS

Sl. No.	Items	Specification	Tentative requirement	Unit	Rate per unit (in Rs.)
1*	All Pins	Nickel plated Gems	00	Pkt.	
2*	Correction fluid pen	Metal tip, needle type 12 ml	160Nos.	Each	
3*	Diary Register	500 pages approx. 13 ½ X 8 ½ inch with hardboard binding, 70 gsm paper	00	Each	
4*	Dispatch register	500 pages approx. 13 ½ X 8 ½ inch with hardboard binding, 70 gsm paper	00	Each	
5	Ball Pen	Reynold 045 fine carbure blue/black	110Nos.	Each	
6	Pilot Pen	Hi-Tech V-5 extra fine blue	200Nos.	Each	
7*	Pencil	HB Bonded	126.4 Pkts	Pkt. Of 10 pencils	
8	Photo-state paper	A-4 size, 75 gsm (Century)	1779 ream	Each Ream	
9*	Slip Pad	80 pages, size 22 cm X 14 cm, spiral binding 70 gsm paper	00	Each	
10*	Dak Pad	Made of hardboard with high quality Rexene with dori	78Nos.	Each	
11*	Self Sticker Pad	75 X 125 mm size, in single yellow color of 100 removable self adhesive sheets	00	Pad of 100 sheets	
12*	Self Sticker Pad	75 X 75 mm size, in single yellow color of 100 removable self adhesive sheets	00	Pad of 100 sheets	
13	Staplers Big	Kangaroo with a capacity of 50-100 pins	129Nos.	Each	
14	Staplers pin Big	Kangaroo, size 24/6 packet of 20 X 50 staples	207Nos.	Each	

Signature of Bidder
(Rubber seal)
Name of the bidder

ANNEXURE-B Page :2

Sl. No.	Items	Specification	Tentative requirement	Unit	Rate per unit (in Rs.)
15	Stapler small	Kangaroo with a capacity of 50-100 pin	00	Pkt.	
16	Stapler pin small	Kangaroo No. 10-1M 20 X 50 staples	488Nos.	Pkt.	
17*	Glue Stick	Non-toxic without solvents, 15 gms	800Nos.	Each	
18*	High lighter	Fluorescent in different colors for marking on paper copy and fax	680Nos.	Each	
19*	Stamp pad	Kores, self inking violet color in metal box	00	Each	
20*	Gum tube	50 ml plastic tube, Camel	100Nos.	Each	
21*	Note Sheet	Light green color with one green line on both side with hole, 13.5" X 8.5" size, 90 gsm 100 sheets	268pad	Pad of 100 sheets	
22*	Ruled Register	4 qr., 192 pages 70 gsm paper	142Nos.	Each	
23*	Ruled Register	2 qr., 96 pages 70 gsm paper	74Nos.	Each	
24*	Short hand Book	200 pages 70 gsm paper	29Nos.	Each	
25*	Scale	Made of plastic 12"	00	Each	
26*	Printed Plastic folder	Two side open, Both side transparent (Name of office with lion Emblem)	500Nos.	Each	
27*	Plastic folder	Top open, Upper sheet made from good quality transparent sheet and the lower sheet Non transparent good quality plastic	1861Nos.	Each	
28	Uniball eye pen	Micro	450Nos.	Each	
29*	Flag	Multi-colour	98 pkts.	Each pkt.	
30*	Punching machine	Good quality Single punch	82No	Each	
31*	Ring Folder	A-4 size with 2 Rings D/O Type with stopper, thickness – 1 inch	50Nos.	Each	
32*	Permanent Marker	Low odour ink, refillable, non-toxic, ventilated cap	42Nos.	Each	
33*	White Board marker	Low odour ink, refillable, non-toxic, ventilated cap	512Nos.	Each	
34*	File Cover	Printed, 450 gsm, size 14" x 10" , cloth coated border	707Nos.	Each	
35*	Envelope white 10"X5"	White 10"X5"	13005Nos.	Each	

Signature of Bidder
(Rubber seal)

Sl. No.	Items	Specification	Tentative requirement	Unit	Rate per unit (in Rs.)
36*	Peon Book	160 pages, with hardboard binding, 70 gsm paper	00	Each	
37*	Pocker	With wooden handle	69Nos.	Each	
38	Refill for Ball Pen	Reynolds 045	00	Each	
39*	Paper weight	Made of glass, round shape	200Nos.	Each	
40*	File Board	Made of hardboard with dori, border coated with cloth	1459Nos.	Each	
41	Add Gel Pen	Add Gel	317Nos.	Each	

Note-Sample of the items marked as (*) should be provided with Technical Bid.

STORE ITEMS

Sl. No.	Items	Specification	Tentative requirement	Unit	Rate per unit (in Rs.)
1*	Battery cell	Pencil cell 1.5 volt	200Nos.	Each	
2*	Bucket Plastic	With handle, made of plastic, 15 ltr. Capacity	4Nos.	Each	
3	Tube light	40 W Branded	266Nos.	Each	
4	Colin	500 ml	74Nos.	Each	
5*	Liquid Hand Wash	250 ml with nozzle	66Nos.	Each	
6	Soap	Dettol 70gm	200Nos.	Each	
7*	Door mat	3' x2' made of coir	15Nos.	Each	
8*	Dust Bin	Without lid, medium size, made of plastic	59Nos.	Each	
9*	Scissor	6'' stainless steel	49Nos.	Each	
10*	Electric Kettle	Cap. 1.2 Ltr., Cordless with on/off switch & light indicator, ISI Brand	10Nos.	Each	
11*	Room freshener	In tin cane of 200 gm having various fragrance of reputed brand	138Nos.	Each	
12*	Glass Tumbler for officers	Transparent with fancy design	153Nos.	Each	
13*	Glass Tumbler Ordinary	Plane in transparent colour of reputed firm	250Nos.	Each	
14	Mosquito repellent machine	Reputed Brand without wire to fix in switch board	36Nos.	Each	
15	Mosquito repellent refill	To insert in the mosquito repellent machine branded	146Nos.	Each	

Signature of Bidder
(Rubber seal)

ANNEXURE-B Page : 4

Sl. No.	Items	Specification	Tentative requirement	Unit	Rate per unit (in Rs.)
16*	Lock big	7 liver Harrison Original	50Nos.	Each	
17*	U-Clip	Plastic laminated	50Nos.	Pkt.	
18*	Cleaning powder for dishes	1 kg. packet	97 kgs.	Per kg.	
19*	Water Jug	Made of plastic with lid capacity 2.0 – 2.5 ltr.	00	Each	
20*	Cello Tape	Transparent self adhesive 1 '' width	00	Each	
21*	Cello Tape	Self adhesive 2'' width (Brown colour)	32Nos.	Each	
22*	Paper Cutter	Sharp blades with plastic/wooden handle	100Nos.	Each	
23*	Cup saucer	12 piece (6+6) bone china	4 set of six	Each set	
24*	Half plate	Bone China	32Nos.	Each	
25*	Full Plate	Bone China	15Nos.	Each	
26*	Table top	Acrylic in white transparent colour of reputed firm	5Nos.	Each	
27*	Mayur Jug	15 ltr. capacity	23Nos.	Each	
28*	Electric calculator	10 digits with 100 steps check & correct facility	00	Each	
29*	Electric Extension board	With 6 to 16 amp. With fuse, indicator light, one switch and 4 points	70Nos.	Each	
30*	Wall clock	With elegant and sober official look of reputed brand	6Nos.	Each	
31*	AAA Cell	For remote etc	108 Nos.	Each	
32*	Finit oil	One liter can	120Nos.	Each	
33*	Towel	White size 30'' X60''	42Nos.	Each	
34*	Towel	Coloured 27''X54''	80Nos.	Each	
35	Battery for UPS	12V – 7 AH maintenance free branded	30Nos.	Each	
36*	Binder clip	Big 25 mm	20Nos.	Each	
37*	Binder clip	Small 19 mm	20Nos.	Each	
38*	Coaster	Made of plastic	25Nos.	Pkt.	
39	CFL14V	14 v Branded	48Nos.	Each	
40	CFL18V	18 v Branded	41Nos.	Each	

Signature of Bidder
(Rubber seal)
Name of the bidder

ANNEXURE-B Page : 5

Sl. No.	Items	Specification	Tentative requirement	Unit	Rate per unit (in Rs.)
41*	Duster	White 24" X24"	540Nos.	Each	
42*	Finit pump	Good quality	00	Each	
43	Plug Top	15 Amp Anchor	22Nos.	Each	
44	Plug Top	5-6 Amp Anchor	37Nos.	Each	
45	Pen drive	8 GB Kingston	59Nos.	Each	
46	Pen drive	16 GB mini size Kingston	31Nos.	Each	
47*	Tea spoon	Stainless steel	60Nos.	Each	
48*	Service Boul	Bone China	50Nos.	Each	
49*	Small Towel	Coloured 24" X48"	50Nos.	Each	
50*	Blank CD	Recordable, 80 min/700MB	646Nos.	Each	
51*	DVD	Recordable, 4.7 GB	437Nos.	Each	
52	External Hard Disc 500 GB	USB 2.0, 500 GB, Seagate	4Nos.	Each	
53	External hard Disc 1 TB	1 TB Seagate	4Nos.	Each	

Note – samples of the items marked as (*) should be provided with Technical Bid.

INK CARTRIDES

Sl. No.	Items	Configuration/Specification	Tentative requirement	Unit	Rate per unit
1	HP 1000	15 A	20Nos.	Each	
2	HP1010	12 A	50Nos.	Each	
3	HP 6L Gold	6L	10Nos.	Each	
4	HP CP 1525N Colour	CE321A (Cyan)	6Nos.	Each	
5	HP CP 1525N Colour	CE322A (Yellow)	6Nos.	Each	
6	HP CP 1525N Colour	CE323A (Magenta)	6Nos.	Each	
7	HP CP 1525 N Black	CE320 A	11Nos.	Each	
8	HP 5200 N	16 A	10Nos.	Each	
9	HP 1505	36 A	20Nos.	Each	
10	HP 5438 Black	850	8Nos.	Each	
11	HP 5438 Colour	852	7Nos.	Each	
12	HP P1106/1108	88A	100Nos.	Each	
13	HP 950	Black	09Nos.	Each	
14.	HP 951	(Cyan)	11Nos.	Each	
15	HP 951	(Yellow)	11Nos.	Each	
16	HP 951	(Magenta)	11Nos.	Each	
17	Keyboard(wired /USB)	HP	12Nos.	Each	
18	Mouse (wired /USB)	HP	21Nos.	Each	

The rates quoted above are inclusive of all taxes/levies/duties/cartage except Sales Tax. The Sales tax shall be applicable as per government rules. (**RATES QUOTED FOR INK CARTRIDGES OF COMPUTR PRINTERS ARE ONLY OF HP BRAND, RATES OF OTHER BRAND HAVE NOT BEEN SHOWN ABOVE**)

Signature of Bidder
(Rubber seal)
Name of the bidder

**DRAFT CONTRACT/AGREEMENT
(ON RS. 100/- STAMP PAPER)**

This contract/agreement is made at New Delhi on for the period of one year from to between the President of India represented by duly authorized and competent officer i.e. ELECTION OFFICER (P & I Cell), Office of the Chief Electoral Officer, KASHMERE GATE, DELHI-110006 hereinafter referred to as “First Party” which expression shall unless excluded by or repugnant to the context be deemed to include his successor in office and assigns on the one part

and

M/s acting through its authorized representative Sh. (Proprietor) with its registered office at, which expression shall unless excluded by or repugnant to the context shall include its representative administrator, executives and assign on the “Second party”.

Whereas the Second Party has agreed to supply the approved items at the approved rates up to the validity of tender in the O/o CHIEF ELECTORAL OFFICER: DELHI, OLD ST. STEPHENS COLLEGE BUILDING, KASHMERE GATE, DELHI-110006 on the following terms and conditions of the tender.

TERMS AND CONDITIONS

01. The supply shall have to be made within a week from the date of issue of the supply order or as desired in the order, failing which EMD/Performance Security submitted by the firm shall be forfeited.
02. The supply, if found not as per approved sample or deficient due to any other reason, shall be rejected at once without assigning any reason and will have to be removed/replaced immediately. In case of failure, these goods can be disposed of by the

Department and no claim for the same shall be entertained. In addition to above, the Performance Security Deposit shall also be forfeited.

Cont.....2/-

: 2:

03. The delivery of goods shall have to be made at the above given address of this Department without any extra charges or as directed by this Department. No incidental charges/or cartage will be paid by the Deptt.
04. The Department reserves the right to cancel the tender or to withhold payment in the event of non-commencement or unsatisfactory performance by the tenderer. In such eventuality, the Department further reserves the right to procure the goods from open market at the cost of the contractor. Tenderer will be black listed by the Government for a period of four years to participate in any type of tender & his security money shall also be forfeited.
05. If any information furnished by tenderer is found to be concealed/ incorrect or false at any time, the tender will be liable to be terminated without any notice and the security deposit is liable to be forfeited.
06. The Department reserves the right to terminate the tender without assigning any reason by giving the tenderer one calendar month's notice of its intention to do so and on the expiry of the said period of notice, the contract shall come to an end without prejudice to any right or remedy.
07. The tenderer shall indemnify the Department against all damages/charges and expenses for which the Government may be held liable or pay on account of the negligence of the tenderer or his servants or any person under his control whether in respect of accident, injury to the person or damages to the property of any member of the public or any person or in executing the work or otherwise and against all damages and demands thereof.

08. The approved rates shall be valid for one year with effect from the date of acceptance of the tender and may be extended, if required by mutual agreement. Further, work order can be given in more than one installment instead of one consolidated work order.

Cont.....3/-

: 3 :

09. The numbers of items shown in the list may vary according to the actual demand of the department/organization.

10. All other terms & conditions set forth in the tender document shall form part of this agreement .

11. In the event of any dispute arising out in connection with the interpretation of any clause in the terms & condition of the tender agreement, or otherwise the matter shall be referred to the Arbitrator appointed by the Chief Secretary, Government of National Capital Territory of Delhi. The Courts at Delhi/New Delhi shall have the jurisdiction in connection with any dispute/litigation arising out of this tender.

Signature of the Contractor

(With Seal)

1. Witness

Name: _____

Address _____

2. Witness

Name: _____

Address: _____

For and on behalf of the President of India
(Department)
(with Seal)