

OFFICE OF THE CHIEF ELECTORAL OFFICER, DELHI
Old St. Stephen's College Building, Kashmere Gate, Delhi – 110006.
Fax. Nos. 23988865, 23981513, 23963604

No. F. CEO/P&I/855/2016-2017 / 1735-41
To,

Dated: 18/03/17

M/s _____

Delhi/New Delhi

Subject : Sealed quotations for supply of flex board voting compartment for use in
Bye election to Assembly Constituency-27 (Rajouri Garden).

Sealed quotations are invited for supply of flex board voting compartment for use in Bye election to
Assembly Constituency-27 (Rajouri Garden. Specification of the said job is as follows:

S. No.	Name of the item	Unit	Rate (In Rs.)
1.	Flex board Voting compartment -1 24inch X 24 inch X30 inch (length X width X Height) and have three folds.	Each	
2.	Flex board Voting compartment -2 24 inch X 36 inch X30 inch (length X width X Height) and have three folds.	Each	
Other General specification for both type of Flex board Voting compartment:-			
a.	Material - 3mm corrugated plastic sheet (Flex Board / sun pack) on steal grey colour, which is opaque and reusable.		
b.	Pasted with printed sticker(17 X 22) inch on all three side of the voting compartment and one sticker (17X 22) inch) on inner middle fold of the voting compartment as per the design provided.		
c.	Provision for interconnecting cables of Ballot Unit/VVPAT and to carry the voting compartment as per the design provided.		

Note : In case of any clarification, kindly visit the Caretaking Branch of this office or contact EO(P&I) on telephone No. 23994417.

Instructions and terms and condition:-

1. The rates should be quoted separately for both type of Flex board Voting compartments. L-1 will be decided separately for both type of Flex Board Voting compartment as per rates quoted by the vendor.
2. The rates should be quoted as per given specification and will include the cost of material, cost of printer sticker, pasting charges etc. (including all charges) , but excluding Sales tax. The sales tax will be paid as per government rules applicable.
3. Sample of Flex board Voting compartment may be seen in P&I Branch of this office.
4. The Agency will also provide the final soft copy in sticker (ready to print form) to the Election Officer(P&I).
5. The firm after allotment of job, will have to first submit proof for approval. If it is found that the job is not being done as per the required specifications and or if the terms and conditions

are not met with, the CEO, Delhi has the right to cancel the job assigned and to impose a penalty on the firm.

6. No advance payment will be made to the firm. The firm will have to carry out the entire job on its own and payment will be made only after satisfactory completion of job and submission of bill in this regard.
7. Time for completion of work is strictly 5 days from the date of approval of proof.
8. The work order will be issued as per requirement.
9. The CEO, Delhi reserves the right to accept or reject any or all tenders without assigning any reasons thereof. The CEO, Delhi can also modify the terms and conditions before giving job order.
10. The CEO, Delhi may cancel the order if the required items are not supplied in time or do not meet the specification envisaged by the CEO, Delhi.
11. The sealed quotations in an envelope super scribed "Quotation for supply of Flex board Voting compartment" Addressed to Election Officer(P&I) shall be received latest by 24/03/2017 till 2.00 PM in P&I Branch, Room No. 7 Office of Chief Electoral Officer, Old St. Stephen's College Building, Kashmere Gate, Delhi. The received Quotations will be opened on same day at 3.00 PM in the chamber of Addl. Chief Electoral Officer, Delhi, in presence of bidders, if any. No bid either by post or in hand will be received after the specified time and date mentioned above. No extension of date & time will be allowed.
12. An Earnest Money/Bid Security of Rs.2000/- (Rs. two thousand only) in the form of an Account Payee Demand Draft/fixed deposit receipt in favour of DDO , Office of Chief Electoral Officer, Delhi will have to be deposited before/ along with submission of Quotations by due date in P&I Branch, Office of Chief Electoral Officer, Delhi Old St. Stephen's College Building, Kashmere Gate, Delhi.
13. In case of any dispute, the decision of the CEO, Delhi shall be binding.


(B K SINGH)
Election Officer(P&I)